

APPLICATION FOR PUBLIC ACCESS TO RECORDS

TO: RECORDS ACCESS OFFICER,

INC.VILLAGE OF CEDARHURST
200 CEDARHURST AVENUE
CEDARHURST, NY 11516

I HEREBY APPLY TO INSPECT THE FOLLOWING RECORD:

SIGNATURE:

DATE:

REPRESENTING:

MAILING ADDRESS:

FOR AGENCY USE ONLY

APPROVED -----

DENIED (For reason(s) check below)

-----Confidential Disclosure

-----Part of Investigatory Files

-----Unwarranted Invasion of Personal Privacy

-----Record of Which This Agency is Legal Custodian Cannot Be Found

-----Record is not Maintained by This Agency

-----Exempted by Statute Other Than the Freedom of Information Act

-----Other (Specify) -----

SIGNATURE

TITLE

DATE

NOTICE: YOU HAVE A RIGHT TO APPEAL A DENIAL OF
THIS APPLICATION TO THE HEAD OF THIS AGENCY

WHO MUST FULLY EXPLAIN HIS REASONS FOR SUCH DENIAL IN WRITING
SEVEN DAYS OF RECEIPT OF AN APPEAL.

I HEREBY APPEAL:----- DATE:-----